1	Title of the Tender	:	Letting out Office Premises under Leave & License agreement at ground floor admeasuring carpet area 3712.50 SQ.Ft, of Kapas Bhavan, Shop.No.7-11 , New Housing Board complex, Barnala Road , Sirsa – 125055 (Haryana)
2	Tender Ref. No.	:	CCI/Estate/Kapas Bhavan/Rent/2022-23
3	Product Category	:	Letting out office Premises on rent.
4	Sub Category	:	Letting out office Premises on rent Ground floor at **Kapas Bhavan.**
5	EMD	:	Rs.25, 000/-
6	Tender Value	:	nil
7	Document Cost	:	nil
8	Tender type	:	-
9	First announcement Date & Time	:	05.07.202217:00 hrs.
10	Last Date & Time of Document Collection	:	All working days between 11:00 hrs. to 17:30 hrs. up to 28.07.2022
11	Last Date & Time of Submission of tender	:	On or before 29.07.2022 at 14:00 hrs.
12	Opening Date & Time	:	29.07.2022 at 15:00 hrs. only Technical Bid
18	Pre bid meeting	:	21.07.2022 at 14:00 hrs.
14	Work description	:	To let out Ground Floor on rent available at Kapas Bhavan admeasuring carpet area 3712.50 SQ.Ft situated at **Kapas Bhavan**, SCO No.7-11, New Housing Board complex, Huda Chowck, Barnala Road, Sirsa – 125055 (Haryana) on Leave and License basis.
15	Pre-Qualification If broker is presenting tender Attested Authorization letter from the concern Insurance Company	:	**i)** PAN under Income tax authority (Govt of India), **ii)** GST Number. **iii)** The firms /agencies / institutions/ parties should give Self-Declaration Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years. **iv)** EMD Amount Rs.25000/-. **v)** Certificate of Incorporation/ Constitution of Firm/Company etc. **vi)** In case Broker is participating in tender on behalf of firms /agencies / institutions/ parties original letter of authorization of the concerned firms/agencies/institutions/parties must be enclosed. **vii)** Audited Annual Accounts regarding turnover and profit for last three financial years 2019-20, 2020-21 and 2021-22 having annual Average turnover minimum of Rs.2.00 Crores. The copy of certified certificate from chartered Accountant must be enclosed. **viii)** Bank Solvency Certificate from any schedule bank minimum of Rs. 10.00 Lakh. *(Self-attested Copies of the same shall be enclosed)*

Note : (Self-attested Copy to be attached as above)

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking, Ministry of Textiles)
CIN:1490MH1970GO10147363

"Kapas Bhawan" : S.C.O. - 7-11, New Housing Board, Barnala Road, Sirsa(Hry.) – 125055
"कपास भवन" एस.सी.ओ. 7 से 11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा (हरि.) - 125055
Telephone no. : 01666-248601,602 Fax No. 01666-248604
Website : www.cotcorp.org.in, email id : sirsa@cotcorp.com, Ministry Website : www.ministryoftextiles.gov.in

No:CCI/Sirsa/Kapas Bhavan/Rent/2022 05.07.2022

निविदा सूचना

भारतीय कपास निगम लिमिटेड सिरसा अपने व्यावसायिक परिसर **"कपास भवन"** एस.सी.ओ. 7-11, नई हाउसिंग बोर्ड, बरनाला रोड, सिरसा -125055 (हरियाणा) स्तिथ ग्राउंड फ्लोर (कारपेट एरिया 3712.50 वर्ग फूट) है, किराए पर लीव अँड लाइसेंस आधार देने हेतु अनुभवी फर्मो/संस्थानों/एजेंसीज/पार्टियों से दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है ।

क्र. स.	कार्य का ब्योरा	रिक्त निविदा द्स्तावेजों की राशि रू	बयाना राशि रू.
1.	**भारतीय कपास निगम लिमिटेड सिरसा अपने व्यावसायिक परिसर "कपास भवन" एस.सी.ओ. 7-11, नई हाउसिंग बोर्ड, बरनाला रोड, सिरसा -125055 (हरियाणा) स्थित ग्राउंड फ्लोर (कारपेट एरिया 3712.50 वर्ग फूट) है, लीव अँड लाइसेंस आधार पर किराये पर देने सबंध मे ।**	बिना मूल्य	25000/-

1. इच्छुक फर्म/संस्थान/एजेंसीज/पार्टियां ऊपर दिए गए पते पर सोमवार से शुक्रवार कार्यालय समय में 11:00 बजे से 17.30 बजे के बीच दिनांक 04.07.2022से दिनांक 28.07.2022 तक निगम के कार्यालय में सूचना देकर देख सकते है | कार्यालय दुरध्वनी क्रमांक : 01666-248601, 248602, 248605
2. निविदा के विस्तृत नियम एवं शर्तो के साथ पार्टी अपनी निविदा के साथ भारतीय कपास निगम लिमिटेड के पक्ष मे किसी भी अनुसुचित बैंको से तैयार बयाना राशि रूपये 25000/- **(पच्चीस हजार केवल)** का RTGS/NEFT/On line/डिमांड ड्राफ्ट/ पे आर्डर /बैंकर चेक सिरसा पर देय के साथ दे सकती है। बिना बयाना राशी के साथ निविदा स्वीकृत नही किया जाएगा । MSME पंजीकृत पार्टियों को (self-attested) प्रमाण-पत्र की प्रति लगाने पर निविदा में भाग लेनें के लिए बयाना राशि में छूट दी जायेगी|
3. पूर्व बोली बैठक दि. 21.07.2022 को 14:00 बजे उपरोक्त पते पर स्थित कार्यालय में प्रथम मंजिल पर होगी ।
4. इच्छुक फर्म/संस्थान/एजेंसीज/पार्टियां अपनी मोहरबंद निविदा 14:00 बजे तक दिनांक 29.07.2022 को या इससे पूर्व निगम उपरोक्त पते की पहली मंजिल पर राखी निविदा पेटी (टेंडर बॉक्स) में डाल सकते है |
5. मोहरबंद निविदा दस्तावेज, निन्मानुसार प्रस्तुत किया जाना है :-

   लिफाफा "ए "– (तकनीकी बोली -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोली -2

   लिफाफा "सी"–लिफाफा "सी" में लिफाफा "ए " और "बी" दोनों होने चाहिए ।

   प्रत्येक लिफाफे पर "भारतीय कपास निगम लिमिटेड, **"कपास भवन"** स्थित ग्राउंड फ्लोर (कारपेट एरिया 3712.50 वर्ग फूट) लीज़ अँड लाइसेंस आधार पर किराये पर देने के सबंध मे अंकित करे एवं और लिफाफे की बायी तरफ निविदाकर्ता का पूरा पता मोबाइल नंबर सहित होना चाहिए ।
6. प्राप्त निविदा निश्चित समय अवधि पर उसी दिन दि. 29.07.2022 को 15:00 बजे उपस्थित निविदाकर्ताओ के समक्ष खोली जायेंगी ।

   निगम कोई निविदा स्वीकर या अस्वीकार करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पूछ सकता है।

महाप्रबंधक

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking, Ministry of Textiles)
CIN:1490MH1970GO10147363

"Kapas Bhawan" : S.C.O. - 7-11, New Housing Board, Barnala Road, Sirsa(Hry.) – 125055
"कपास भवन" एस.सी.ओ. 7 से 11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा (हरि.) - 125055
Telephone no. : 01666-248601,602 Fax No. 01666-248604
Website : www.cotcorp.org.in, email id : sirsa@cotcorp.com, Ministry Website : www.ministryoftextiles.gov.in

No.CCI/Sirsa/Kapas Bhavan/Rent/2022 05.07.2022

TENDER NOTICE

The Cotton Corporation of India Ltd., invites sealed tender in Two Bid System from eligible & experienced Parties/firms/Institutions/Agencies for letting out of Office Permises under Leave and licence agreement of ground floor from side admeasuring carpet area 3712.50 Square Foot situated at "Kapas Bhawan" SCO 7-11, New Housing Board, Barnala Road, Sirsa -125055(Hr.).

Sr. No	Particulars of Work	Blank Tender Document cost in Rs.	EMD Amount in Rs
1.	**Letting out of Office Premises under Leave and License agreement at ground floor from side admeasuring carpet area 3712.50 SQ.F.of Kapas Bhawan at SCO 7-11, New Housing Board, Barnala Road, Sirsa -12055(Hr.) .**	**Nil**	**25000**/-

1. Interested Parties/firms/Instiutions/Agencies may visit the location during all office working days i.e. Monday to Friday between 11:00 hrs. to 17:30 hrs. from 04.07.2022to 28.07.2022 by intimation to above address. Contact No. 01666-248601, 248602, 248605.
2. Earnest money amount to **Rs. 25000/-**(Rupees Twenty Five Thousand Only) in the form of Crossed Demand Draft/ Pay Order/RTGS/NEFT/online transfer and Banker's Cheque drawn on any of the scheduled Banks in favor of ***THE COTTON CORPORATION OF INDIA LTD.,*** payable at **Sirsa** must accompany the tender. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected. MSME's registered firms shall enclosed self-attested copy of registration for exemption of EMD for participating in tender.
3. Pre Bid Meeting will be held on 14:00 hrs.21.07.2022 at above venue on 1st floor.
4. The Interested Parties/firms/Instiutions/Agencies may submit their sealed tender in the Tender Box situated at above address 1st floor up to 14:00 hrs. on or before 29.07.2022 .
5. Sealed Tender documents may be submitted as under:
   Envelope A– (Technical bid-I with all enclosures and EMD), Envelope B - (Financial bid-II)
   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"
   Each envelope is subscribed as "Tender for To let out on rent available at premises of Kapas Bhawan , Ground Floor and should bear the full address (with mobile No.) of tenderer at left side bottom of the envelope.
6. The tenders shall be opened on the same day i.e. 29.07.2022 at 15.00 hrs. in the presence of tenderers who may wish to remain present.

Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

GENERAL MANAGER

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking, Ministry of Textiles)
CIN:1490MH1970GO10147363

"Kapas Bhawan" : S.C.O. - 7-11, New Housing Board, Barnala Road, Sirsa(Hry.) – 125055
"कपास भवन" एस.सी.ओ. 7 से 11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा (हरि.) - 125055
Telephone no. : 01666-248601,602 Fax No. 01666-248604
Website : www.cotcorp.org.in, email id : sirsa@cotcorp.com, Ministry Website :www.ministryoftextile.gov.in

TENDER DOCUMENT

TENDER DOCUMENT FOR LETTING OUT OF OFFICE PREMISES UNDER LEAVE & LICENSE AGREEMENT AT GROUND FLOOR ON "KAPAS BHAWAN" ADMEASURING CARPET AREA OF 3712.50 SQ.F. SITUATED AT S.C.O. NO. 7 - 11, NEW HOUSING BOARD, IN FRONT OF HUDA CHOWK, BARNALA ROAD, SIRSA -125055(HARYANA)

TECHNICAL BID-I

INDEX

Sr. No.	Particulars
1	Submission of tender and Declaration
2	Check list of documents enclosed
3	Eligibility criteria
4	SELF DECLARATION FORM
5	General Terms and Conditions, Scope of work,

Date: _____

To,

The Cotton Corporation of India Ltd.,

Kapas Bhawan ,

S.C.O. 7-11, New Housing Board,

Barnala Road , Sirsa -125055 (Haryana)

Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, deposit Rs. 25000/- earnest money details as under: - Crossed Demand Draft/ Pay Order/Banker's/RTGS/NEFT/online transfer and Cheque No. _____ dt. _____ .

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

4 I/We hereby declare that tender documents have been downloaded from CCI website cotcorp.org.in and it is submitted in original without any alterations/modifications/deletions/additions.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

CHECK LIST OF SELF ATTESTED DOCUMENTS

Please mark tick (√) Mark

1. a, Blank tender document collected from office	Yes		No	
b. Tender document down loaded from website.	Yes		No	
2. Earnest Money Deposit Amount of Rs. 25000/- in favour of The Cotton Corporation of India Ltd., Sirsa is enclosed.	Yes		No	
3. Registration of various authorities and their Nos. for Eligibility Criteria *(Self attested Copies of the same shall be enclosed)*				
A. PAN from Income Tax Authority.	Yes		No	
B. GST No.	Yes		No	
4. The firms/agencies/institutions/partiesshould give Self- Declaration Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Yes		No	
5. Certificate of Incorporation/Partnership Deed (self-attested copy to be enclosed)	Yes		No	
6. Audited Annual Accounts regarding turnover and profit for last three financial years 2019-20, 2020-21 and 2021-22 having annual Average turnover minimum of Rs.2.00 Crores. The copy of certified certificate from chartered Accountant must be enclosed.	yes		No	
7 Solvency certificate from scheduled Banks (excluding co-operative bank)of Rs. 10.00 Lakhs (self-attested copy to be enclosed)	yes		No	

Signature and seal of tenderer

Name

Full address:

Technical Eligibility Criteria for tenderers:

1. Name of the firms:	M/s._____ Official Address: _____ _____ City: -_____PIN: - _____ Tel.No._____(O)_____(R) Mobile No. _____ Email. _____
2. Earnest Money Deposit Amount & their details:	Rs._____(Rupees_____) Drawn on _____ Vide DD/PO No._____ In favour of The Cotton Corporation of India Ltd., SIRA is enclosed.
3. **a.** PAN under Income tax authority (Govt. of India), **b.** GST No.	**A.** PAN No. _____ **B.** GST No ._____ *(Self-attested Copies must be enclosed)*
4. The firms/agencies/institutions/partiesshould give Self-deceleration Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.	Self-certificate Letter No and date. _____ Authorized Name & Signatory _____
ix) 5. Audited Annual Accounts regarding turnover and profit for last three financial years 2019-20, 2020-21 and 2021-22 having annual Average turnover minimum of Rs.2.00 Crores. The copy of certified certificate from chartered Accountant must be enclosed.	Financial Year / 2019-20 / 2020-21 / 2021-22 Annual turnover Amount in Rs (Lakhs) / / / Annual profit Amount in Rs (Lakhs) / / / Annual Average turnover in Rs. (Lakhs) /
6. Certificate of Incorporation/Partnership Deed (self-attested copy to be enclosed)	Date of Incorporation/Partnership Deed:……
7. Solvency certificate from scheduled Banks (excluding co-operative bank) of Rs. 10.00 Lakhs (self-attested copy to be enclosed)	Name of the Bank - …… Branch and its addressed …….. Amount of Bank Solvency……

Pl. Note :

- Self-attested copies wherever required, must be enclosed otherwise tenderer shall be deemed not eligible.

SELF DECLARATION FORM

This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.

Tender Notice No: ----------

To,

The Cotton Corporation of India Ltd.,
Kapas Bhawan , SCO No 7-11,
New Housing Board, Barnala Road , Sirsa -125055 (Haryana)

Sir/ Madam,

1. I / we, the undersigned do hereby declare that, my/our firms/Instiutions/Agencies …….. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. deptt. from participating in the tender as on date.
2. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation
3. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.

Place
Date-

Yours faithfully,

Signature of the Tenderer with seal

TERMS AND CONDITIONS OF THE TENDER FOR LETTING OUT OF OFFICE PREMISES UNDER LEAVE & LICENSE AGREEMENT AT GROUND FLOOR ON "KAPAS BHAWAN" ADMEASURING CARPET AREA OF 3712.50 SQ.F. SITUATED AT S.C.O. NO. 7 - 11, NEW HOUSING BOARD, IN FRONT OF HUDA CHOWK, BARNALA ROAD, SIRSA -125055(HARYANA)

A) Location of property, area and its usage:

1. Name and address of the Landlord	:	**The Cotton Corporation of India Limited, (A Govt. of India Undertaking) Kapas Bhawan, SCO Nos. 7-11, New Housing Board, Barnala Road, SIRSA-125055 (HARYANA)**
2. Brief particulars and location of the building.	:	• The Office building is situated at prime location & High commercial valued area of the Municipal Authority Area of Sirsa City. New Housing Board, Barnala Road, Sirsa Haryana. Just opposite Police Station (Sadar), Barnala Road, Sirsa. • Very Near to Civil Courts, Police Station (Sadar) • A landmark constructed building having Basement, Ground Floor & 1st Floor. • RCC structure Built-up with Top Quality Materials • Anodized Aluminum Glazed sliding Windows with protection Jali. • Ample Space available in front of building for parking.
3. Land Details	:	Plot Size 90 x 66= 3 7 1 2 . 5 0 Sq.ft. purchased from **Haryana Housing Board , Panchkula - Haryana**
4. Year of Construction	:	2012 (Constructed through CPWD, KARNAL)
5. Ground Floor Area to be Let out on Rent	:	Carpet Area –**3712.50 SQ.FT**.
6. Electrical Supply	:	• Electrical supply Connection to the Building from Dakshin Haryana Bijali Vitran Nigam (**DHBVN**). • Sanctioned Load (KW) is 60 and supply voltage is 0.40 KV • 1No. Transformer of 200 KVA • 40 KVA DG Set as second source of power supply only for 1st floor (Exclusive for First Floor)
7 Inventories / facility at Ground floor.	:	i) Porch/ Corridor Area for common use 90 feet x 11 feet 9 Inch ii) One Gents Toilet & One Ladies Toilet Drinking Water Platform
	:	iii) Electrical Inventories in working condition a. Electrical Point wiring-71Nos, b. Power Plug -28 Nos, c. 1x28W Box type fitting- 10 Nos, d. 2x28W M.O - 10 Nos, e. Ceiling Fan -26 Nos, f. Exhaust Fan-2 Nos, g. 2x11W M.O - 11 Nos, h. 1x11W Mirror Light Fitting - 2Nos, i. 8Way TP DB- 1 No, j. 4Way TP DB- 1 No.
Source of Water Supply	:	Local water supply connection and Overhead Water tank Capacity Appx.20000 Ltr.

B. Maintenance and Service Charges will be shared as under:

i) Water & Sewerage charges : Water & Sewerage Charges shall be shared in Ratio of 50: 50 between CCI & Successful bidder.

ii) The Payment of Property/Municipal Tax/Other Cess:

The property/municipal tax/other Cess shall be shared between CCI & successful Bidder at ratio of 50:50 during the currency of the Leave& License period or if there is any separate Property Tax bill directly on the Licensed Premises licensed to the Licensee, the same shall be liable to be paid in its entire by Licensee alone.

iii) Open parking space in front of the premises:-

Open parking space in general is available on ground floor in front of the Premises, which is for common use.

iv) Sharing of energy charges on the basis of energy units consumed by CCI

An average expenses towards electricity of Kapas Bhavan is Rs.30864/- . Till the unit consumptions are determined through separate meter readings, the rate for energy charges shall be applicable as under: -

Tenant shall share electricity charges (including fix charges) on proportionate consumption basis. Separate sub meter will be installed to determine energy consumption of area being rented out and per unit electricity charges shall be calculated from electricity bill of Main Meter (i.e. Total billing amount divided by total units consumed).Tenant's share of electricity bill shall be calculated by multiplying his consumption units (As per Sub-meter) and per unit rate (as calculated on above para). Additional load if required on electricity charges will be borne by tenant. In case, High Capacity Electric Metering Unit (Sub meter) for Ground Floor is required, then all expenses will be borne by the Tenant.

C. Other Terms & conditions:

1. Interested parties may visit the site on any working day between 11:00 hrs to 17.30 hrs.
2. The Bidder should quote his monthly rent for total area only and not for the part area. The quotes received for part area will not be considered.
3. Incase firms/agencies/institutions/parties and their authorized broker represent the same tenders on behalf of concerned firms/ agencies/ institutions/ parties to the corporation then these tenders are liable to rejected and EMD's of the both tenderers will be forfeited.
4. The offer shall remain valid for a period of 90 days from the last date of opening of tenders.
5. The above property is offered under Leave& license agreement for Five (05) terms of Eleven (11) Months each. Further renewal for Five (05) terms of Eleven (11) Months each will be made on mutual agreed terms otherwise the licensee shall have to vacate the premises on expiry of Fifty Five (55) Months initial terms.
6. The monthly Rent to be fixed on the basis of this tender shall be revised upwards by 5% of rent after expiry of each term of 11 months.
7. The Earnest Money Deposit of Rs.0.25/- lakh of the successful bidder will be adjusted against the interest free Deposit equal to Three Months' Rent and Earnest Money to the unsuccessful bidders will be re-funded.
8. The successful Bidder shall be assigned the rights of exclusive use of the above property during the period of the Leave & license agreement. The successful Bidder will have to enter into a written Leave& license agreement with the Corporation for use of the above said property.

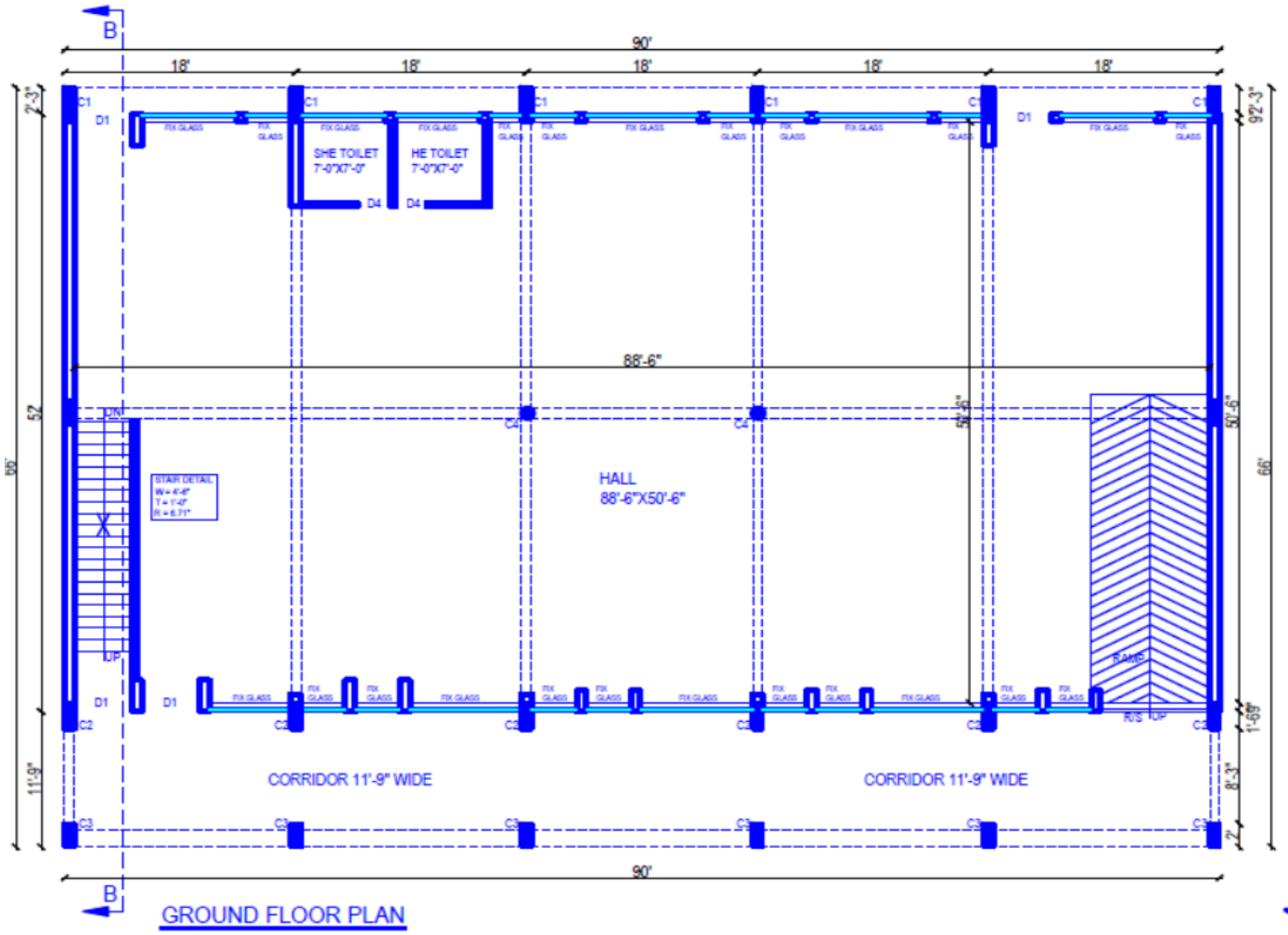
9. Successful Bidder will have to deposit three (3) month rent amount as interest free Deposit at the time of execution of Leave & License agreement and keep deposited with the corporation during the period of this agreement and renewal refundable on the expiry of the period of the license or earlier determination or termination there of as hereinafter provided on handing over vacant possession of the premises to the Licensor after adjusting outstanding dues, if any.
10. In lieu of assigning rights of exclusive use of the above property, Corporation shall charge Rent on monthly basis payable in advance i.e. by 10th of every month. Leave and Li
11. Successful Bidder will not be permitted for erection or to make any structural alterations or Additions whatsoever to the said premises licensed to or any part thereof without the specific prior written permission of the corporation except modification of toilets, and false ceiling, internal wooden partitions, cabins, shelving racks, electrical equipment and other interior works of temporary nature.
12. Successful Bidder shall have to conform to the administrative discipline set up by the corporation for the building as may be mutually agreed.
13. Successful Bidder shall have to use the nomenclature "KAPAS BHAWAN" as address identifying code of the said premises.
14. Successful Bidder shall not assign, sublet or transfer the rights of the Leave & License agreement in any manner to any person(s)/party (ies).
15. Successful Bidder shall have to make their own arrangement for interior works but will submit the Layout Plan for Interiors to the corporation, to enable the corporation to assess whether the successful Bidder is making any structural alterations to the said premises.
16. The total expenses towards stamp Duty and registration Fee of Leave & License Agreement will be shared 50: 50 between the corporation and successful Bidder.
17. The above office premise has been considered for letting out on Leave & License agreement with General office working time i.e. Monday to Saturday.
18. The tenders received within the specified time shall be opened on the same day at the given time in the presence of Bidders who may wish to remain present. Tenders received late will not be accepted at any circumstances.
19. Financial Bid-II shall be opened in respect of those Bidders who qualify the Technical Bid-I.
20. Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.
21. Final agreement will be done after Head Office (Navi Mumbai) approval.
22. If the Successful Bidder wants to vacant the rented premises or the Corporation (CCI) wants to get it vacated, before the completion of leave and license term, then two month notice in writing will have to be given in advance.

Signature and seal of Bidder:

Name:

Full address:

Ground floor Area of Kapas Bhawan



GROUND FLOOR PLAN

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LIMITED
(A Government of India Undertaking, Ministry of Textiles)
CIN:1490MH1970GO10147363

"Kapas Bhawan" : S.C.O. - 7-11, New Housing Board, Barnala Road, Sirsa(Hry.) – 125055
"कपास भवन" एस.सी.ओ. 7 से 11, न्यू हाउसिंग बोर्ड, बरनाला रोड, सिरसा (हरि.) - 125055
Telephone no. : 01666-248601,602 Fax No. 01666-248604
Website : www.cotcorp.org.in, email id : sirsa@cotcorp.com, Ministry Website : www.ministryoftextiles.gov.in

TENDER DOCUMENT

TENDER DOCUMENTS FOR LETTING OUT OF OFFICE PREMISES UNDER LEAVE & LICENSE AGREEMENT AT GROUND FLOOR ON "KAPAS BHAWAN" ADMEASURING CARPET AREA OF 3712.50 SQ.F. SITUATED AT S.C.O. NO. 7 - 11, NEW HOUSING BOARD, IN FRONT OF HUDA CHOWK, BARNALA ROAD, SIRSA -125055(HARYANA)

FINANCIAL BID – II

Sr.No.	Particulars	Page Nos.
1	Financial Bid	1-2

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LIMITED
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No.CCI/Sirsa/KapasBhawvan/Rent/2020 01.07.2022

To,

The Cotton Corporation of India Ltd.,
Kapas Bhawan , SCO No.7 - 11,
New Housing Board , Barnala Road , Sirsa -12055 (Haryana)

Sub: FOR LETTING OUT OF OFFICE PREMISES UNDER LEAVE & LICENSE AGREEMENT AT GROUND FLOOR ON "KAPAS BHAWAN" ADMEASURING CARPET AREA OF 3712.50 SQ.F. SITUATED AT S.C.O. NO. 7 - 11, NEW HOUSING BOARD, IN FRONT OF HUDA CHOWK, BARNALA ROAD, SIRSA -125055 (HARYANA)

Sir,

I/we submitting our Financial Bid-II for the above property as detailed below:

Financial Bid – II

Sr. No.	Particulars of Property	Unit	Qty	Monthly Net Rent per sq.ft (In Rs.)		Total Monthly Net Rent (In Rs.)	
I	II	III	IV	V	VI	VII	VIII
				In Fig.	In Words	In Fig.	In Words
A.	**FOR LETTING OUT OF OFFICE PREMISES UNDER LEAVE & LICENSE AGREEMENT AT GROUND FLOOR ON "KAPAS BHAWAN" ADMEASURING CARPET AREA OF 3712.50 SQ.F. SITUATED AT S.C.O. NO. 7 - 11, NEW HOUSING BOARD, IN FRONT OF HUDA CHOWK, BARNALA ROAD, SIRSA - 125055(HARYANA *Pl. note:* The area of carpet of 3712.50 SQ.FT. is worked out by considering open hall area, columns 4 Nos, & Toilet Block area (exclusive for Ground floor) and deduction for area towards , panel room , ramps and stairs as per ground floor plan is considered . *PleaveQuote the rent by considering All the above, as no dispute regarding calculation of Carpet Area shall be considered. The above details and area to be quoted for rent in reference to the terms and conditions mentioned in the Technical Bid of the said tender. :**	Sq.ft	3712.50				
	Total Amount in Rs.						

(In word Rupees_____)

Contd…2

Please note:

1. Monthly rent should be quoted excluding taxes. Taxes as applicable including GST etc. From time to time will be on user's account.
2. Other charges will be additional as per terms and conditions of the tender. No conditional tender will be accepted.
3. The comparison of rates to find out Highest-1 (H-1) party will be made based on lump sum total Maximum monthly Net Rent.
4. The Bid will be decided on Total amount of Rent quoted. Conditional quote shall not be accepted and will be treated at conditional tender and liable for rejection.
5. Any Bid received by the Corporation (CCI) Employer after the deadline prescribed in tender notice will be returned unopened to the bidder and the validity of tender is 60 days from the prescribed schedule date of submission of tender.
6. The amount stated in the Bid will be adjusted by the Owner in accordance with the procedure for the correction of errors and, with the concurrence of the Bidder, shall be considered as binding upon the bidder. If the Bidder does not accept the corrected amount the Bid will be rejected, and the Bid security may be forfeited in the case as under:
   i) Bidder withdraws the Bid after Bid opening during the period of Bid Validity.
   ii) Bidder does not accept the correction of the Bid Price If there is any arithmetical error in totaling of individual items, the correct total shall be computed by the Owner and the same shall govern.

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address: